



ENROLLMENT AGREEMENT

This Agreement, effective the _____ day of _____, 20____, is between Modern Minds LLC. dba Gloworms Academy, and _____ (Parents of Children) for the child named _____

1. The School's non-refundable one time annual registration fee of \$85.00 for one child, \$125.00 for the family applicable to our Drop in program and annual non-refundable registration fee of \$100 for one child and 150.00 for family for Full Time and Part Time shall be paid in September and at the time of registration.
2. Full-time /Part-time tuition fee is due on or before the 1st of each month. A \$50.00 late fee shall be charged for any monthly tuition payments received after the 1st of the month. If monthly tuition fees (including any applicable late fees) are not received at the School by the 10th of the month, the child will not be readmitted to the program. If the School is compelled to take legal action to collect unpaid tuition, Parents agree to pay the School's reasonable attorneys' fees and costs incurred.
3. Any Time Drop-In payments will be paid on an hourly basis at the time of picking up. Child will only be released to parents/legal guardian and person's named in registration form. The person picking up will be responsible for the payment in full at time of pick up. Non Payment will result in termination of agreement and child will not be readmitted to the school. If the School is compelled to take legal action to collect unpaid tuition, Parents agree to pay the School's reasonable attorneys' fees and costs incurred.
4. Monthly tuition fees are non-refundable regardless of holidays, illness, vacation, inclement weather days or "Acts of God." The School will make reasonable efforts to open in inclement weather; however, the School may choose to close at the discretion of the School's owner. Parents should call the School voicemail regarding closings.
5. Our timings are:
 - Monday to Friday - 6.30am to 8:00pm
 - Saturday- 10.30am to 6:00pm
 - Children need to be dropped off and picked up during these business hours
 - Any time drop in will be charged by the hour. If you are any later than 10 minutes of next hour, you will be charged for the hour. *Example: if you dropped off the child/children at 9:00am and pick up at 10:09am you will pay the agreed rate. If you pick up at 10:11am; you will be charged for 2 hrs.*
 - *Late nights must be booked a week in advance.*
6. The School requires a two-week written notice of withdrawal. If two weeks advance notice of withdrawal is not provided, the standard tuition fee shall be charged for that period.
7. The School reserves the right to deny, cancel, sever or suspend a child's enrollment at any time if the School, in its sole discretion, deems such action to be in the best interest of the child or the School. In such event, any unused tuition will be refunded.
8. Children may not attend the School while ill. Children who become ill at school must be picked up immediately – refer to the health policy. If the child will be absent, the absence should be reported to the School by 9 a.m. (Only if enrolled in Full Time and Part Time package)
9. Parents agree not to engage employees of the School for outside childcare services ("Outside Engagements") unless and until Parents and the employee(s) have informed the School's director and have signed a release acceptable to the School. Parents further agree that Outside Engagements are not for the benefit or convenience of the School, its owners or Modern Minds LLC, and Parents hereby irrevocably release and discharge the School, Modern Minds LLC, and their respective present or former owners, employees, officers, shareholders, directors, agents, representatives, parents, subsidiaries, affiliates, heirs, successors and



assigns, in their individual and corporate capacities (the "Releases"), from all claims, demands, liabilities, actions or causes of action whatsoever, arising in law or equity, whether known or unknown, which Parents have, may have or claim to have at any time in the future against the Releases based in whole or in part on, arising out of or related to any Outside Engagements.

The undersigned Parents have received an executed copy of this Agreement and a copy of the Parent Handbook, which includes the health policy referenced in paragraph 8. Parents acknowledge that this Agreement is by and between Parents and Modern Minds LLC. d/b/a Gloworms Academy; Modern Minds LLC is not a party to this Agreement. The undersigned Parents understand the terms of this Agreement and agree to be bound by them.

10. Termination of Agreement /Admission –

- **Consistently breaking school policy**
- **Misbehavior with staff, other families and children**
- **Failure to submit required registration paperwork like health assessments etc.**
 - **Parents/families have 30 days to give us a completed health assessment for the children at time of enrollment. Failure to do so will terminate admission and the child will have to complete admission process as a new admission again.**
 - **Families will update registration form every 6 months.**

Fee Structure

Program	1 child	2 children	Additional	Program Selected	Discount is applicable
Any Time Drop-In	\$10.00	\$16.00	\$5.00		
Part Time	\$800.00				
Full Time	\$1150.00				
Pre-K 2 day 3 day 4 day 5 day 9:00-12:00pm Monday to Friday	220/month 330/month 440/month 550/month				

People to whom child may be released on a regular basis

Name	Phone

Signature of Parent or Guardian

Date

Signature of Parent or Guardian

Date

Signature of Director/Owner

Date

OFFICE USE ONLY

Registration Fee Paid _____	Start Date _____
Desired Date of Enrollment _____	Program Desired _____
Current Monthly Tuition Amount _____(subject to change)	____ Copy provided to Parent/Guardian as a receipt